

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: GASLIGHT VILLAGE Ad Hoc

DATE: JULY 31, 2015

COMMITTEE MEMBERS PRESENT: OTHERS PRESENT:

SUPERVISORS MONROE
FRASIER

JEFFERY TENNYSON, SUPERINTENDENT OF THE DEPARTMENT OF PUBLIC WORKS
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
PAUL DUSEK, COUNTY ADMINISTRATOR
SARAH MCLENITHAN, DEPUTY CLERK OF THE BOARD

COMMITTEE MEMBERS ABSENT:

SUPERVISORS MERLINO
KENNY
DICKINSON

ROBERT BLAIS, MAYOR OF THE VILLAGE OF LAKE GEORGE
WILLIAM LAMY, PROJECT MANAGEMENT EXECUTIVE COMMITTEE MEMBER
LEISA GRANT, PRINCIPLE ACCOUNT CLERK

SUPERVISORS SIMPSON
TAYLOR
THOMAS
SEEBER
CONOVER

DON LEHMAN, *THE POST STAR*
MOLLY GANOTES, LEGISLATIVE OFFICE SPECIALIST

Mr. Monroe called the meeting of the Gaslight Ad Hoc Committee to order at 9:32 a.m.

Due to a lack of Committee members in attendance, Chairman Geraghty served to constitute a quorum along with Supervisors Monroe and Frasier.

Motion was made by Mrs. Frasier, seconded by Chairman Geraghty and carried unanimously to approve the minutes from the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Jeffery Tennyson, Superintendent of the Department of Public Works, who distributed copies of the agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Mr. Tennyson advised the resolution requests presented were intended to organize grant funding that had been applied to Capital Project H338.9550 280, *Lake George Environmental Park*. He indicated the difficulty with the grant was that it consisted a combination of funding for multiple projects, as well as the fact that they were now advancing funding to the project as needed to complete certain aspects. He indicated the remaining funds were being applied to other areas of the Park and the West Brook Parking Lot. Mr. Tennyson advised his request was to rescind Resolution 97 of 2014 and reallocate funds for the actual shares needed for the project.

Motion was made by Chairman Geraghty, seconded by Mrs. Frasier and carried unanimously to rescind Resolution 97 of 2014 in anticipation of a new request to increase Capital Project No. H338.9550 for the final grant eligible contract costs. *A copy of the resolution request form is on file with the minutes and the necessary resolution was authorized for the August 21, 2015 Board Meeting.*

Mr. Tennyson provided an update on the pending amendment to the Elan Planning, Design,

Landscape, Architecture, PLLC contract. He said the original contract for the Festival Commons fence design had moved quickly, allowing Elan Planning to provide assistance with construction support, design and shop drawing reviews for an additional estimated total of \$12,000. Chairman Geraghty questioned why there were design costs associated with a fence and Mr. Tennyson replied these were for layout and revision plans. Chairman Geraghty advised he was under the assumption that this work had already been completed and Mr. Tennyson responded he understood these concerns; however, he said, the work was discussed and advanced through the Project Management Executive Committee (PMEC). Chairman Geraghty inquired if a detailed description was available and Mr. Tennyson answered in the negative, explaining this was the reason the resolution was not advanced. William Lamy, PMEC Member, apprised the law provided a threshold to advance Public Works projects of an estimated minimum cost of \$5000 through the authority of the landscape architect or licenced engineer. He said this could not go out to bid without producing proper documentation which Elan Planning, Design, Landscape, Architecture, PLLC had prepared for the bidding phase of the project. Mr. Monroe commented the project had been rushed to ensure some sort of fencing was in place for 2015 summer events. Chairman Geraghty remarked he was concerned with the cost and thought the paperwork had been completed. Mr. Lamy indicated the paperwork was consistent with the work that had been completed; he said the PMEC directed the project to move forward and upon completion the paperwork was received.

Mr. Monroe questioned the progress of the flagpole on the Festival Commons and Robert Blais, Mayor of the Village of Lake George, responded the location had been established and the project would be handled in-house. Mr. Tennyson spoke the next step would be discussions with the PMEC. He added the recommendation for the location of the new stage had changed and could potentially alter the location of the main flagpole. Mr. Monroe noted it would be discussed at the next meeting. Mayor Blais notified there was a PMEC meeting scheduled for August 11, 2015 at 1:00 p.m., following which he wanted to meet with Elan Planning, Design, Landscape, Architecture, PLLC and several of the promoters to review the current plans for the stage. He said immediately preceding that meeting he would have a better understanding of the location for the stage. Mr. Tennyson noted the flagpole would be opposite the stage.

There being no further business to come before the Gaslight Ad Hoc Committee, on motion made by Chairman Geraghty and seconded by Mrs. Frasier, Mr. Monroe adjourned the meeting at 9:42 a.m.

Respectfully submitted,
Molly Ganotes, Legislative Office Specialist